

COMMITTEE MINUTES

June 25, 2025

Executive Committee

1. **Call to Order**

Meeting was called to order by Wineke at 8:32 a.m.

2. **Roll Call**

Members present: Walt Christensen, Steve Nass, Blane Poulson, Michael Wineke, Brandon White

Others Present: Michael Luckey, Danielle Thompson

Others Present via ZOOM: Sarana Stolar; Jenn Robinson

3. **Certification of compliance with Open Meeting Law Requirements**

Luckey certified compliance with the Open Meetings Law.

4. **Review of Agenda**

No changes

5. **Public Comment**

None

6. **Approval of June 10, 2025 County Board meeting minutes**

Draft minutes were provided for review.

Motion by Poulson/Christensen to approve June 10, 2025 County Board meeting minutes as presented. Motion passed 4-0. Nass abstained.

7. **Approval of May 28, 2025 Executive Committee minutes**

Draft minutes were provided for review.

Motion by Christensen/Nass to approve May 28, 2025 Executive Committee meeting minutes as printed. Motion passed 5-0.

8. **Discussion and possible action on Resolution – Authorizing Closure of the Courthouse on 11/19/25 (8 am to noon) for Active Threat Training**

A copy of the resolution was provided for review. Luckey talked about the Sheriff's Office trainings. The Courthouse Security & Facilities committee requested this closure for training.

Motion by Poulson/White to approve the Resolution - Authorizing Closure of the Courthouse on 11/19/25 (8 am to noon) for Active Threat Training and forward to the County Board for consideration. Motion passed 5-0.

9. **Discussion and possible action on recommending a Resolution Approving the Elimination of the Assistant County Administrator Position and Creating a Communications and Marketing Coordinator Position in the County Administration Office**

A copy of the resolution was provided for review. Luckey talked about this change.

Motion by Nass/White to approve the Resolution Approving the Elimination of the Assistant County Administrator Position and Creating a Communications and Marketing Coordinator Position in the County Administration Office. Motion passed 5-0.

10. EMS Working Group Update

Luckey gave an update on the EMS Working Group. No action taken.

11. Financial Reports

- Administration
- Clerk of Courts
- Corporation Counsel
- County Board
- County Clerk

Financial Reports were provided for review. No action taken.

12. County Administrator's monthly report

Luckey highlighted the following: Presentation with Deb Reinbold to Jefferson County Board of Realtors, Housing Report available on Thrive website, Upswing Radio Podcast, Joint Development Agreements for Whitewater Solar, Bridges Library System Director retirement, Treatment Court Give Back Event, Watertown fire station grand opening, pretrial electronic monitoring meetings related to bringing this in house, GFOA fund balance review, Congressman Fitzgerald did some site visits to the food and beverage campus, meeting with Department of Transportation Secretary, Food and Beverage Campus issues7449+- with county farmland, currently Deb Reinbold has two companies interested in locating to the food and beverage campus, 2026 budget work, Highway Commissioner interviews, Joint Review Board meetings, second round of Rural Energy Startup Grant, quarterly newsletter will begin this week, federal government paused the Broadband BEAD program. No action taken.

13. Discussion and possible action on tentative future meeting schedule and agenda items

Regular Meeting – July 30, 2025 at 8:30 a.m.

Agenda Items:

- Approval of June 25, 2025 Executive Committee minutes
- Approval of July 8, 2025 County Board minutes
- EMS Working Group Update
- Financial Reports
- County Administrator's Monthly Report

14. Adjourn

Motion by Christensen/Poulson to adjourn at 9:24 a.m. Motion passed 5-0.